

## Subsidy Reporting



Make preparing your subsidy claim quicker and easier. The Subsidy Reporting tool is a new powerful module designed to make completing your subsidy claim more efficient.

The functionality provided is very similar to the successful and hugely popular Single Housing Benefit Extract reporting tool.

The Subsidy Reporting tool presents information in exactly the same way as the Department for Work and Pensions Subsidy Claim form, so for English authorities it is like looking at a completed MPF720A form.

This allows the information presented to be understood quickly and easily.

### Key benefits

- **Speed** Subsidy claims can be reconciled more quickly
- **Efficiency** Reconciliation is now clear and simple, allowing less confusion and greater accuracy
- **Country specific** DWP Subsidy forms relevant for each country are provided

The tool is dynamic; should you want to investigate the claims that make up a particular cell, for example 011, this can easily be done by clicking the cell and 'drilling down' to view details of the contributing claims.

If further detail is required users can click to be taken straight to the associated claim information, such as rent transactions.

This approach provides a single powerful place to carry out reconciling. It also means no time is spent visiting and comparing various report spools on the subsidy claim report.

To draw the user's attention to key pieces of information, cells automatically colour red or amber where the subsidy rate is nil or less than one.

DWP Final Subsidy Claim			
Period of Claim:		2008/2009	
AUTHORITIES IN ENGLAND		FORM MPF720A	
AUTHORITY NAME	Capita Council		001
AUTHORITY REFERENCE NUMBER	1 2 3 4 5 6 7 8		002
FINAL SUBSIDY CLAIM FOR HOUSING BENEFIT AND COUNCIL TAX BENEFIT – 2008/09			
SUBSIDY CLAIMED FOR RENT REBATES (Cell 036S + Cell 075S)	£ 31316593.24		003
SUBSIDY CLAIMED FOR RENT ALLOWANCE (Cell 124S)	£. 43007908.92		004
SUBSIDY CLAIMED FOR COUNCIL TAX BENEFIT (Cell 159S)	£ 11288538.66		005
ADMINISTRATION SUBSIDY RECEIVED	£ 2355126.75		006
TOTAL REDUCTION FOR PRIOR YEAR UNCASHED CHEQUES (Cell 179S)	£ 34758.61		007
<b>TOTAL SUBSIDY CLAIMED</b> Cells (003+004+005+006) – (007)	<b>£ 87933408.96</b>		<b>008</b>
LESS INTERIM BENEFIT SUBSIDY	£ 954236.42		009
<b>BALANCE NOW OWED TO OR BY(-) AUTHORITY</b> (Cell 008 – Cell 009)	<b>£ 86979172.54</b>		<b>010</b>

# CAPITA

**Capita Report Viewer**  
DWP Final Subsidy Claim  
Period of Claim: 2008/2009  
RENT REBATES (TENANTS OF NON-HRA PROPERTIES)  
TOTAL EXPENDITURE (Benefit Granted) £ 1540530.75 011

	EXPENDITURE	RATE	SUBSIDY
<b>HOMELESS PEOPLE IN BOARD AND LODGING ACCOMMODATION</b>			
Expenditure above the cap.	£ 20875.71 012	NIL	£ 012S
Expenditure between the threshold and up to and including the cap.	£ 63491.59 013	0.10	£ 6349.17 013S
Expenditure up to and including the threshold.	£ 414285.85 014	1.00	£ 414285.85 014S
<b>HOMELESS PEOPLE IN LICENSED ACCOMMODATION</b>			
Expenditure above the cap.	£ 11600.00 015	NIL	£ 015S
Expenditure between the threshold and up to and including the cap.	£ 28380.02 016	1.00	£ 28380.02 016S
Expenditure up to and including the threshold.	£ 224673.77 017	1.00	£ 224673.77 017S
<b>HOMELESS PEOPLE IN SHORT-TERM LEASED ACCOMMODATION</b>			
Expenditure above the cap.	£ 12290.00 018	NIL	£ 018S
Expenditure between the threshold and up to and including the cap.	£ 20059.99 019	1.00	£ 20059.99 019S
Expenditure up to and including the threshold.	£ 236704.14 020	1.00	£ 236704.14 020S

Cells with a null subsidy value are highlighted red, cells with a value between nil and 1 are highlighted amber. Clicking the cell number enables the user to 'drill down'.

**Capita Report Viewer**  
DWP Final Subsidy Claim - Cell 11 Breakdown  
Period of Claim: 2008/2009  
Total Expenditure for Non-HRA Rent Rebates

**Cell 11 Totals**

Total Number of Claims	9999
Total Gross Amount	xxx.xx
Amounts used for Netting Off - Prior Year	xxx.xx
Amounts user for Netting Off - Current Year	xxx.xx
Total Net Amount	xxx.xx

**Amounts used for Netting Off**

Claim Reference	Gross Amount	Current Year	Prior Year	Type	Net Amount
800243444	2506.04	1006.00	0.00	OP	1500.04
800243456	1002.00	0.00	0.00	OP	1002.00
800324564	955.00	0.00	10.00	UC	945.00
800443984	5654.09	0.00	0.00	OP	5654.09
800456978	345.44	0.00	0.00	OP	345.44
800456980	11593.74	38.96	165.58	OP	11389.20
800533483	873.44	0.00	0.00	OP	873.44
800456980	11593.74	38.96	165.58	OP	11389.20
800243444	2506.04	1006.00	0.00	OP	1500.04

A breakdown of cell 11. Clicking a claim takes the user to the transaction information concerning that claim.

Screenshots are provided to give an illustration of the working product, but may appear slightly differently in the final software